5/9/23 7-9PM

Bill Mackenzie’s House

**Present:** Ben, Bob, Kel, Bill, Hank

**Gathering and Check-In -Bob** “Favorite sound of spring”

**Last Month’s Action Items Check- In:**

**Updates:**

**New Board Member Recruitment** - Ben

**Board Member Community Agreements** – Ben

The board discussed developing a Community Agreements document to shape expectations around how they will work together.

**Island Institute** - Ben

**Adjourning with Gratitude**

**Next Meeting:** Tuesday, June 13th, 7-9PM

**CICA Board Community Agreements**

**How We Will Treat Each Other**

**We practice transparency in sharing information**

**We practice being verbally and emotionally respectful.**

This includes:

Holding space in difficult moments

Practicing active listening

Trusting each other’s competency and good intentions

Practicing honest conversation and asking each other questions in a spirit of openness and curiosity

We use “I” statements and do not share anonymous feedback

**We have one conversation.**

*We practice transparent communication and have one conversation as a large group about our challenges, opportunities, and feedback.*

**We keep confidentiality.**

**How We Engage With the Work**

**We make it an active priority to attend every board meeting**. We do not miss two meetings in a row or more than two meetings every year without a good reason and without notifying the Board in advance.

**When we ask for a response to an email, we will give a timeline by which we need that response.** If this timeline will not work for us, we will have the option to say that’s not possible for us or to suggest a different timeline.